



**MANCHESTER & LANCASHIRE FAMILY HISTORY SOCIETY**  
 3<sup>rd</sup> Floor, Manchester Central Library, St Peter's Square, Manchester. M2 5PD  
 Tel: 0161 234 1060; E-mail: office@mlfhs.org.uk  
 Registered as a Charity No: 515599 Vat No: 508 5873 22

**SUBSCRIPTION RENEWAL**

(Revised 26 October 2018)

If receiving this with your journal please check if membership renewal is due. Your renewal date is shown on your membership card and on the envelope your journal arrived in. It can also be found when you log into the member area of the society web site at [www.mlfhs.org.uk](http://www.mlfhs.org.uk).

Please note that individual reminders are only sent to members for whom we have an email address.

When your subscription is due to expire you should renew **BEFORE THE END OF THE RELEVANT MONTH.**

If you pay by Bank Standing Order you should ignore this form. If you would like to set up a new Bank Standing Order, please see details at the foot of the page.

Alternatively you can now renew on line via the Society web page at [www.mlfhs.org.uk](http://www.mlfhs.org.uk) (click "Membership")

If you are a UK taxpayer and have not already signed a Gift Aid Form you can help the Society by signing the form overleaf.

Please complete the details below, making sure your intentions are clear.

Please tick if your address has changed recently

**I wish to renew my/our membership**

Annual Membership fee (All members)

Donation (if desired)

Name \_\_\_\_\_

e-mail address (please print clearly) \_\_\_\_\_

Membership Number

Expiry date on membership card  
 End of \_\_\_\_\_ (month)

Address \_\_\_\_\_

Postcode \_\_\_\_\_

**You can also renew on-line at [www.mlfhs.org.uk](http://www.mlfhs.org.uk)**  
*(Click Membership – Membership Renewal)*

**Or enclose a sterling cheque or International money order (sterling only) for £ \_\_\_\_\_**  
*Payable to Manchester & Lancashire FHS*

For FUTURE payments, you may download a Bank Standing Order form on line, via the Society web page at [www.mlfhs.org.uk](http://www.mlfhs.org.uk) (click "information - forms")

If you require a receipt for this renewal please tick in the box and **SEND A STAMPED ADDRESSED ENVELOPE**

*Personal details are held on a computer database. Individuals may have access to their own information so stored on application to the General Secretary and payment of an access fee*

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**GIFT AID DECLARATION  
For past, present & future donations**

**Name of charity**

Manchester & Lancashire Family History Society.  
Registered as a Charity No. 515599.

**Please treat as Gift Aid donations all qualifying gifts of money made**

today  in the past 4 years  in the future

Please tick all boxes you wish to apply.

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every pound that I give on every £1 that I give on or after 6 April 2008.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

**Details - please use CAPITAL letters.**

**Title:** \_\_\_\_\_ **Forename(s):** \_\_\_\_\_

**Surname:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Post Code:** \_\_\_\_\_ **Membership Number:** \_\_\_\_\_

**Please notify MLFHS if you:**

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains*

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax*